

Instructions on Registering as Merit Badge Counselor

Reason: As a result of national Scouts BSA guideline changes effective June 2019, all Merit Badge Counselors must now be registered in the National System. Although unlikely, failure to do so could result in rejection of completed blue cards by scouts, including those applying for Eagle.

Completion: This form gives instructions on how to complete the application process. There are two forms that must be submitted.

1. An Adult Leader Application (required for every unique position a scouter has within Scouts, even though you have already done this for the Troop); and
 - a. A document showing which fields need completion is attached.
2. Merit Badge Counselor Information Form, BSA form 34405.

You can complete these using the fillable PDF and esign by using a “/s/ [name]” or Acrobat signature feature.

Turn In: Forward your completed forms to District Executive Steve Sexton, ssexton@baltimorebsa.org with a copy to adam@spencefirm.com

Charge for
Registration: THERE IS NO CHARGE FOR THE APPLICATION

Additional
Information: Contact Adam Spence ... 443-629-0784 adam@spencefirm.com

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